



**Our Lady of Mercy Catholic Academy
Reopening Plan
July 31, 2020**

To the members of our school community,

The OLMCA Board welcomes you back to our school for the 2020-2021 academic year. Our school's leadership and staff have worked hard to prepare for the planned reopening on September 9th. Our board is grateful for their dedication.

In drawing up the reopening plan, OLMCA has been in frequent consultation with the Diocese of Brooklyn's Academy Advisory Committee and Elementary Principal Advisory Committee and has participated in Diocesan-sponsored webinars. We have also followed the recommendations promulgated by New York State, New York City, the Center for Disease Control and Prevention (CDC), and the Occupational Safety and Health Administration (OSHA). Among the particular priorities for OLMCA, two stand out: creating as safe an environment as possible for our school community and continued excellence in education.

With safety being paramount, when students and staff return in September, they will find that many of our school's protocols and procedures have been modified to protect the health and wellbeing of our school community. You can read about the changes in the plan that Dana McCann, our principal, introduces in the following pages.

In terms of education, let's reflect for a moment on the fact that our teachers and students were thrust into uncharted territory with the advent of the COVID-19 pandemic. Seemingly overnight, new and creative methods of learning and teaching needed to be introduced. Extraordinary efforts and adjustments on the part of teachers, students, and families were required. Our board is again grateful for the effort expended by all and pleased that our students continued to learn and thrive despite the challenges. Much was learned from the experience and will be applied in the coming academic year. Outlined in the plan are the three modes of instruction that will be offered in September – full instruction onsite with social distancing, distance learning, and a hybrid learning model exclusively for PreK students. Again, Ms. McCann provides details in the reopening plan.

The rules around education in the time of COVID-19 continue to evolve and our school closely monitors all developments and the recommendations of the Diocese and relevant agencies. In this environment, frequent communication is key. Ms. McCann has made communication a priority, which our board fully endorses.

One thing is certain in this uncertain time: we must each continue to do our part to protect ourselves and each other. Further, OLMCA has always offered an outstanding education in the Catholic tradition, and our board is confident that the school will continue to operate with the same high standards of excellence and integrity in any environment.

Looking ahead, our board thanks our school community and the faculty and staff of OLMCA for the cooperation and partnership that will make for a successful reopening of our school. We look forward to the start of the school year in September!

Thank you,

OLMCA's Board of Directors

Dear Our Lady of Mercy Catholic Academy Community,

It is now August and the summer has been a busy one as we are eagerly getting ready for our new academic year and welcoming our great students, new and returning, to our community. I wanted to provide you with this brief interim information regarding our reopening plans for the first day of classes on September 8, 2020.

By July 31, Governor Cuomo requested all schools to submit a reopening plan, based on the latest regulations established by the State of New York. These plans are to include options to re-open in person, virtually, or a hybrid of those two. Our leadership team of Principal, Faculty, Boards of Directors, the State Department of Education, the New York Department of Health, and the Diocese of Brooklyn have worked collectively almost daily since June to finalize our plan.

While we wait for Governor Cuomo's final announcement, Our Lady of Mercy Catholic Academy has completed our plan and made purchases accordingly for the safe and healthy return of our students into the building. This includes, but is not limited to sanitizing stations, temperature stanchions, classroom rearrangements for safe social distancing, daily scheduled disinfectant cleaning, foot traffic directions, masks, drop-off and pick-up modifications, and social and emotional support.

Our plan has been approved and we are now permitted to share the document with you all via email and on our website. Moreover, we will prepare a brief virtual walk-through video of how we will look when we are together again. We will keep you updated as things develop.

I remain ever confident in our staff, students, and families to dedicate ourselves to any new challenges with which we may be presented.

With faith and gratitude as always,

Dana McCann

Principal

Our Lady of Mercy Catholic Academy

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SECTION 1: RE-OPENING

Overview of the Building and Classroom

KEY COMPONENTS

The principal will be responsible for planning policies and protocols for students, faculty, and staff. The principal will also be responsible for sharing the plan with all constituents in the school community.

Students and caregivers/parents will not be permitted to congregate before, during and after school.

Masks are worn at all times on school property by all persons.

Temperature Screening of all individuals entering the school buildings.

Social Distance must be maintained by all persons.

1. Drop-off and Entrances

- The Early Morning Drop-off program/Breakfast program begins at 7:15AM in the Parish Hall .
- All teachers must be in their classrooms by 7:45AM.
- School doors will open at 7:45AM for the school.
 - **Grades K-1: 7:45-7:55AM (Main Entrance)**
 - **Grades 2-3: 8:00-8:10AM (Main Entrance)**
 - **Grades 4-5: 7:45-7:55AM (Courtyard Entrance)**
 - **Grades 6-8: 8:00-8:10AM (Courtyard Entrance)**
- Siblings should come at a later time. *Example:* If a family with a first grader and a third grader should not come from 8:00AM-8:10AM.
- Students in **grades Nursery-8** must exit their cars wearing a mask. This will ensure that all students have a mask on campus each day and adds a protective barrier for students if multiple students are arriving at the same time.
- Students will sanitize their hands upon entering the building at the provided hand sanitizer dispensers.
- Parents will not be permitted to walk students into the building at arrival. Extra faculty and staff will be available to assist younger students outside of the school building.

Main Entrance The main entrance is two large center doors on Kessel Street.

- **Grades K-1: 7:45-7:55AM (Main Entrance)**
- **Grades 2-3: 8:00-8:10AM (Main Entrance)**
- Students must wear a mask when entering the building.

- Special subject teachers/office staff/classroom aides stationed at the entrance.
- Students must sanitize their hands when entering the building.
- Students will have their temperature taken using a wrist scan thermometer.
- Any student that arrives after 8:10AM, must check in with Ms. Hinkson for a late pass.

Main Entrance (PreK for All Starting at 8:30AM) *The main entrance is two large center doors on Kessel Street.*

- Students in **Mrs. Keenan's Class and Ms. Josephine's class** will be dropped off at the main entrance at 8:30AM. Students will meet their teacher or teacher aide on their side of the entrance.
 - **Mrs. Keenan** will be on the left side of the entrance.
 - **Ms. Josephine** will be on the right side of the entrance.
- PreK Instructional students may enter the building at 8:30AM.
- Students must sanitize their hands when entering the building.
- Students will have their temperature taken using a wrist scan thermometer by PreK staff.
- Students must sanitize their hands when entering the building.
- Any students that arrive after 8:45AM, must enter through the main entrance and check in with Ms. Hinkson for a late pass.

Please note: If your child is in **Mrs. Keenan's Class and Ms. Josephine's Religion Class** from 8-8:30AM, please enter through the Churchside entrance. Define Churchside here instead of below?

Courtyard Entrance *The courtyard entrance is on the right side of the school building as defined by the large iron gate.*

- **Grades 4-5: 7:45-7:55AM (Courtyard Entrance)**
- **Grades 6-8: 8:00-8:10AM (Courtyard Entrance)**
- Special subject teachers/office staff/classroom aides stationed at the entrance.
- Students must wear a mask when entering the building.
- Students must sanitize their hands when entering the building.
- Students will have their temperature taken using a wrist scan thermometer.
- Any student arriving after 8:10AM, must check in with Ms. Hinkson for a late pass.

Churchside Entrance (PreK for All) *The Churchside Entrance is the side entrance on the left side of the school beyond the church steps.*

- Students in **Mrs. Orlov's class and Ms. Kristen's class** will enter through the Churchside side.
 - **Mrs. Orlov's** side will be on the left side (closer to Juno Street) of the entrance.
 - **Ms. Kristen's** side will be on the right side of entrance (closer to the church steps).
- **PreK Religion Group** may start entering the building by 7:50AM.
- **PreK Instructional** students may enter the building by 8:30AM.
- Students must sanitize their hands when entering the building.
- Students will have their temperature taken using a wrist scan thermometer by PreK staff.
- Students must sanitize their hands when entering the building.

- Any students that arrive after 8:45AM, must enter through the main entrance and check in with Ms. Hinkson for a late pass.

***Convent Entrance (Nursery)**The Convent entrance is just beyond the church steps on the left side of the school closer to Juno Street.*

- All **Nursery** students will enter through the convent doors at 8:00AM. Any Nursery students that arrive after 8:15AM, must enter through the main entrance.
- All **Nursery** students over the age of 2 must wear a mask when entering the building.
- Students must sanitize their hands when entering the building.
- Students will have their temperature taken using a wrist scan thermometer.

2) Before Care/Breakfast Program

- The **Before Care/Breakfast program** will take place in the Parish Hall starting at 7:15AM. One staff member will take temperatures before students enter the building. Parents will not be permitted to bring their child to the cafeteria and remain with students.
- Students will enter the Parish Hall through the double red doors.
- Upon entering the Parish Hall, students will use hand sanitizer. Students must wash their hands before and after breakfast.
- **Grades Kindergarten-8** Students must wear masks when they enter the Parish Hall but may remove them when they are eating.
- Students will sit by grade levels. Markers will be placed on the cafeteria tables indicating that students are six feet apart.
- Family-style meals will not be provided; including to Pre-K for All students.
- A staff member will bring students to their classrooms at 7:45AM using the Churchside entrance.
- Students must use hand sanitizer when they enter the school building from Parish Hall.
- The Parish Hall will be disinfected by the custodians at the conclusion of the Before Care/Breakfast program.

3) Transportation

- OLMCA uses busing from the Department of Education for students in Grades **Kindergarten-6**. Students in **Grades 7-8** will still be provided with Metrocards.
- Students who are able will be required to wear masks and social distance on the bus.
- An OLMCA staff member will pick students up from the bus and take the students' temperature.
- Students will use hand sanitizers before entering the Parish Hall for the Breakfast program.
- Students will have to wash their hands before eating breakfast. Students will wash their hands after breakfast.
- If the bus is late, students will enter through the main entrance. Students will have their temperatures taken and go straight to their classrooms.

4) Food Services

- Students, teachers, and cafeteria staff will wash/sanitize hands before and after every meal.
- A schedule will be developed for students on each floor to wash their hands before and after lunch.
- Students may remove their masks when they are eating.
- Meals shall be served in the classroom for **Grades Nursery-Grade 8**.
- Students requiring hot lunch must indicate this to the teacher during homeroom. All hot lunches will be brought directly to the classrooms.
- Utensils provided by the cafeteria will be individually packaged and presented to children (instead of children reaching and selecting them themselves).
- If bringing food from home, please send students with containers and packages that they are able to open on their own without adult assistance.
- Students are permitted to bring their own lunch; sharing of lunch and snacks will not be permitted.
- All students must bring their own snacks and drinks. **The vending machine will not be in use.**
- Students are encouraged to bring their own water bottle labeled with their name.
- Family-style meals will not be provided; including **PreK for All**.
- In the event that a parent needs to bring lunch to school, the parents must call the school office at 718-793-2086. Parents will meet a staff member at the main entrance. A staff member will bring the lunch directly to the classroom.
- Outside meal providers must supply meals that are individually packaged, labeled, and unitized by classroom.
- Sharing of meals (including between siblings) is not permitted.

5) Classroom Sizes

Nursery (15 students per class)

PreK (15 students per class)

Kindergarten (15 students per class)

First Grade (STEM Lab and Mrs. Vaccaro's Room)

Second Grade

Third Grade

Fourth Grade (Spanish Room)

Fifth Grade (Mrs. Hoffman's room and Mrs. Beadle's room)

Sixth Grade (Ms. Russo's room and Ms. Feeley's room)

Seventh Grade (Gymnasium)

Eighth Grade

6) School Devices

- Students and teachers will be assigned a specific device number to be utilized throughout the school year.
- Students will retrieve and return his/her own devices from the cart following teacher instruction to ensure proper social distance.
- Students, teachers, and teacher aides will wipe down the device prior to using approved cleaning products.

- Students, teachers, and teacher aides will wipe down the device after each use before returning it to the secured cart.

7) Early Pick-up

- Please notify Ms. Hinkson in the school office if you will need to pick up your child(ren) before the end of the school day by either emailing rhinkson@olmercyca.com or calling 718-793-2086.
- When you arrive, please use the speaker system (doorbell) outside the front office door to notify Ms. Hinkson of which student(s) you are picking up. Your child will be called down to the front office for dismissal.

8) Dismissal

- Students in **Grades Nursery-8** must continue to wear their masks during dismissal.
- Parents and guardians must wear masks when picking up students. Parents are encouraged to wait in their car until the classes dismiss or observe social distancing policies and not congregate on walkways, church steps, grass, sidewalk, or courtyard.
- **Nursery** students will dismiss from Convent Entrance (need to define?) starting at 2:30PM.
- **PreK** teachers will stagger dismissal.
 - **Mrs. Orlov's class** will dismiss from Churchside door at 2:35PM
 - **Mrs. Keenan's class** will dismiss from Churchside at 2:35PM
 - **Ms. Kristen's class** will dismiss from Churchside door at 2:30PM
 - **Ms. Josephine's** will dismiss from Main entrance 2:30PM
- **Grades K-1** will dismiss at 2:45PM from the Main Entrance
- **Grades 2-3** will dismiss at 2:55PM from the Main Entrance
- **Grades 4-5** will dismiss at 2:55PM from the Courtyard Entrance
 - Please note parents should not wait for students in the Courtyard. This area will be roped off.
- **Grades 6-8** will dismiss 2:55 from the Churchside entrance. Students will be brought to Juno Street for dismissal. Parents are encouraged to park on Juno Street if they are picking up students in middle school.
- Parents are encouraged to wait in their car until the classes dismiss or observe social distancing policies and not congregate on walkways, church steps, grass, sidewalk, or Courtyard.
- Students must immediately vacate school premises. Students are not permitted to loiter or talk to their classmates, nor play and congregate on any part of the church property, i.e., steps, courtyard, back lawn, front lawn, garage area, rectory, etc. after dismissal.
 - ***At no time will parents be permitted to enter the building or wait outside the door for his/her child.***

9) Extended Care Program

- Extended Care program will take place in the Parish Hall from 3PM-6PM.
- Upon entering the Parish Hall, students will use hand sanitizer. Students will enter the Parish Hall through the Juno Street entrance.
- Students will sit by grade levels cohorts. Markers will be placed on the cafeteria tables indicating that students are six feet apart.
- Students in Grades **Kindergarten-8** must wear face masks.
- There will be no sharing of student supplies. Students will receive a kit with after school supplies. This kit will be labeled with the student name.
- Family-style snacks will not be provided. Students will receive individual snacks.
- Parents must enter from the Juno Street entrance to pick up their children.
- The Parish Hall will be disinfected and deep cleaned by the cleaning company nightly.

10) Extracurricular Activities

- All extracurricular activities will be suspended until further notice.
- School-wide Masses will be livestreamed until further notice.
- All school assemblies will be discontinued until further notice.
- All parent meetings will be virtual until further notice.

11) Communications

- Administration will provide students, parents, and faculty with weekly (minimum) communication via Option C alert, email, or written notice on the following topics:
 - Staying home when sick or exhibiting symptoms that may lead to sickness as well as information about Covid-19.
 - Proper handwashing techniques, proper method for using tissues, and to cough/sneeze into a tissue or elbow.
 - Face coverings are required to be worn at all times.
 - Students and staff shall practice frequent handwashing with soap and water (at least 20 seconds, scrubbing, and drying with paper towels.)
- Training will be provided to all staff members on all aspects of the reopening plan.

SECTION 2: MANDATORY MASKS, PPE, SOCIAL DISTANCING

1) PPE and Face Masks

From the Diocese of Brooklyn Office of the Superintendent of Schools:

Students are required to wear face coverings when in the school building and maintain appropriate social/physical distancing. Students should bring an appropriate face covering from home. The school will have surgical masks available for students as needed.

Faculty and Staff shall be required to wear masks. Masks will be provided to all staff members by the individual school. Choosing to wear a mask of their own is equally acceptable. In addition, face shields will be provided upon request, but they are not to be used in lieu of a mask.

All visitors to the school for any reason will always be required to wear a face covering while on school grounds or in the school building.

All masks for faculty, staff, and students are subject to approval by the principal and Office of the Superintendent of Schools. Masks should be plain and free of any objectionable statements or support for any group, product, political view, and so on, other than the name of their Parish School or Catholic Academy.

Non-disposable mask should be washed daily.

NYS Department of Health Interim Guidance for In-Person Instruction at PK – Grade 12 schools during the COVID-19 Public Health Emergency (July 13, 2020) recommends that if face coverings are to be worn by all individuals at all times, students should be allowed to remove their face coverings during meals, while outside in the fresh air, and for short breaks so long as they maintain appropriate social distance.

CDC recognizes that wearing cloth face coverings may not be possible in every situation or for some people. In some situations, wearing a cloth face covering may exacerbate a physical or mental health condition, lead to a medical emergency, or introduce significant safety concerns. Adaptations and alternatives should be considered whenever possible to increase the feasibility of wearing a cloth face covering or to reduce the risk of COVID-19 spreading if it is not possible to wear one.

Cloth face coverings should not be placed on:

- Children younger than 2 years old.
- Anyone who has trouble breathing or is unconscious.
- Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance.

Appropriate and consistent use of cloth face coverings may be challenging for some students, teachers, and staff, including:

- Younger students, such as those in early elementary school.
- Students, teachers, and staff with severe asthma or other breathing difficulties.
- Students, teachers, and staff with special educational or healthcare needs, including intellectual and developmental disabilities, mental health conditions, and sensory concerns or tactile sensitivity.

OLMCA Mask Policy

- Students in **Grades Nursery-8** will wear masks at all times.
- Faculty and staff will be required to wear masks at arrival, dismissal, and in classrooms, hallways and common areas at all times.
- All students in grades **Kindergarten - 8** and faculty/staff will be provided with one OLMCA mask to keep for personal use. Students are welcome to utilize these masks or bring appropriate masks from home. All students and staff will be provided with surgical masks if they do not bring their own.
- Any students that have limitations for masks must provide documentation to the school.
- **Kindergarten - 8** Students are asked to bring the following items to school on a daily basis
 - One cloth mask
 - They can be any color or pattern but should not have wording or distract from the learning environment.) All masks must be labeled with the student's name. Students should have an additional mask in their backpack labeled with their name. Reusable masks should be cleaned at home with soap/detergent and water each day.
 - One bottle of hand sanitizer for personal use (labeled)
- Face shields will be purchased for all staff members.
- N95 respirators will be provided for the school nurse and for custodial staff cleaning and disinfecting an area exposed to a positive case.
- Gloves will be provided for the custodial staff.

Visitor Policy

- Parents and visitors are not allowed in the school building except under extenuating circumstances, in which case only one parent per child will be allowed to enter the building.
- All adults entering the building will have to respond to health screening questions and have a temperature check. Adults must wear masks, practice social distancing, and wash or sanitize hands prior to entering.
- Detailed records will be kept of all visitors that enter the school building. This includes date, time, and health check.

2) Social Distancing and Movement in the Building; Halls, Stairways and Fire and Lockdown Drills

General Information

- Signage will be posted to indicate in which direction to travel in the hallways and stairways for consistent flow, social distancing for movement of students. Our Lady of Mercy Catholic Academy will design and place signs throughout the school building.
- Staircases will be designated as Up/Down Staircases. Signs will be labeled for student and staff use.
- Shared spaces will be eliminated (gymnasium, cafeteria, library, and all special subject classrooms).
- All water fountains will be turned off. Students may bring reusable (and labeled) water bottles with the student's name.
- A room in the school building has been identified at the "*Mother Mary Room*" for when a child or staff member is ill or showing symptoms of illness.

- Hand sanitizer stations will be located at all entrances of the school building and each classroom.
- Proper ventilation will be installed to ensure airflow from outdoor air. This includes keeping all hallway windows open. Doors in all classrooms will be open.
- All school events, field trips, and onsite activities such as Stages on the Sound will be suspended until further notice.

Social Distancing in the Classroom, Fire and Lockdown Drills

- Due to the various sizes of the classrooms, larger classes will need to be split into two classrooms.
- Minimum six-foot social distancing must be observed and maintained at all times.
- All extra furniture will be removed from the classrooms.
- All desks will face the same direction toward the front of the classroom.
- Arriving students should enter the classroom in a single-file keeping six-foot distance from each other.
- Teachers will change classrooms rather than students.
- Classroom windows and doors will be open to promote ventilation.
- Physical education and gym classes may be held outside, weather permitting.
- Students will not share classroom materials.
- Students should bring a water bottle to school each day, labeled with their name.
- Student belongings will not be stored in the closets. Students will receive a large Ziplock bag to place their coat.
- Fire drills and lockdown drills will be conducted following all social distancing guidelines. We will continue to conduct mandatory fire and lockdown drills according to the existing statutory schedule. School leaders will need to plan for these drills to be conducted in a manner that maintains social distancing at exits and gathering points outside the building, while still preparing students to respond in emergencies.

SECTION 3: EARLY CHILDHOOD CONSIDERATIONS (NURSERY, PREK, AND KINDERGARTEN)

1.General

Please note that we are still awaiting guidance from the Department of Education regarding the **PreK for All classrooms. Once those guidelines are released, this section will be amended.

- All **Nursery, PreKindergarten, and Kindergarten** staff members will wear a mask at all times.
- **Nursery and PreKindergarten** are required to wear masks with the exception of meals and rest.
- Signage will be provided with visuals and child-friendly instructions that will be posted at eye level.

- Laminated arrows will be placed on the floor to indicate the flow of movement throughout the classroom.
- Students in **Nursery and PreK** classrooms will be arranged to encourage and promote social distancing.
- All classroom materials will be individualized and labeled.
- Furniture will be arranged to set up centers and help to facilitate social distancing.
- Portable sinks will be added to all early childhood classrooms to facilitate frequent handwashing.
- Students' belongings will be placed in individual cubbies. Students will use large Ziplock bags to store jackets and backpacks. Early childhood teachers and aides will use gloves when helping retrieve student belongings from the backpack.
- Bathroom sinks and stall doors will be labeled with letters so students can be verbally guided to wait turns and use toilets and sinks that are sanitized between users. This will be completed by the teacher aide.
- The use of hand sanitizer must be done under the direct supervision of an adult.

2. Early Childhood Instructional Considerations (Nursery, PreK, and Kindergarten)

- Students will have assigned seats in the classroom.
- Classroom meetings on the rug will only be conducted if spacing is available. In the early months, students will have Storytime in cohorts. Students will have their own mini mat to sit on during the meeting and read aloud. The other cohort will be engaged in other activities with the teacher aide.
- Students will have assigned spots in the classroom for music and movement activities.
- Individualized learning materials will be created for each student. This includes, mini white boards, art supplies, writing materials, etc.
- Center materials will be divided into small individual bins or bags. All materials will be cleaned and sanitized after usage.
- Teachers in the classroom will social distance from each other.
- Certain centers will only be open at given times. Students may rotate to centers only after sanitizing has been complete.
- All policies in place for the **PreK for All** program will be followed.

Early Childhood Health and Hygiene Considerations (Nursery, PreK, and Kindergarten)

- Students will be taught to wear masks, but it will not be required for students in **Nursery and PreK** to wear masks.
- Cots and mats must be six feet apart during rest time.
- All toys, manipulatives, and furniture will be sanitized after each use.
- All policies in place for the **PreK for All** program will be followed.

SECTION 4: SCREENING, HYGIENE, CLEANING, DISINFECTING PROTOCOLS

1) General Daily Screening Protocols for Students, Faculty/Staff, and Visitors

- Parents should check students' temperatures at home **every morning** using oral, tympanic, or temporal scanners; students with a temperature of **100.0 or above** should stay home and monitor for COVID-like symptoms.
- Students and staff should stay home if they were **within six feet of a person with Covid-19 for a prolonged period of time.**
- As of 7/13/2020, the following are listed as the most common symptoms of COVID-19
 - Fever or chills (100°F or greater);
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- Parents must contact Ms. Hinkson in the school office any day that a student will be absent from school by emailing rhinkson@olmercya.com. Please be specific when notifying Ms. Hinkson of the student's symptoms/reason for absence.
- **Every OLMCA student and staff member will have their temperature checked upon entering the building without exception.** OLMCA has purchased wrist scan thermometers for every entrance/exit.
- A daily attestation for students and staff will be required.
- Students with temperatures over 100.0 degrees will be taken to the nurse's office.

As per New York State guidelines: Schools conducting temperature screenings should have:

Staff members to supervise students who are waiting their turn. While waiting, students must be socially distant. Six foot markers will be placed outside of the entrance. Staff members will guide students out of cars and help the flow of student traffic into the appropriate entrances.

- After their temperature is taken, students will go straight to their classrooms.
- Staff members will be trained to take temperatures.
- Sufficient supplies for taking temperature have been purchased by OLMCA.

2) Hygiene Practices (As per New York State Guidelines)

General

OLMCA will provide signage in highly frequented areas (hallways, bathrooms classrooms) to:

- Stay home if you feel sick
 - Cover your nose and mouth with an acceptable face covering when they are unable to socially distance
 - Properly store and discard PPE products.
 - Adhere to social distancing guidelines.
 - Report symptoms or exposure to COVID-19
 - Follow hand hygiene, cleaning, and disinfecting guidelines
 - Follow respiratory hygiene guidelines and cough etiquette
-
- Teaching healthy hygiene practices will be taught through CDC provided videos, teaching lessons, morning announcements.
 - Administration will provide parents, staff, and students with announcements and information on healthy hygiene on a weekly basis (minimum).

Handwashing (As per New York State guidelines):

Students and staff must practice good hand hygiene to help reduce the spread of COVID-19. Schools should plan time in the school day schedule to allow for hand hygiene. Hand hygiene includes:

- Traditional hand washing (with soap and warm water, lathering for a minimum of 20 seconds), which is the preferred method;
- Use of alcohol-based hand sanitizers (60% alcohol or greater) when soap and water are not available, and hands are not visibly dirty. NYSED's Memo: Handwashing Recommendations and Alcohol-based Hand Sanitizer Use in Schools provides information to schools regarding the use of alcohol-based hand sanitizers
- Provide hand sanitizer throughout common areas (e.g. entrances, Parish Hall, school office, near high touch surfaces) and use touch free dispensers when able.
- Signage should be placed near hand sanitizer indicating visibly soiled hands should be washed with soap and water.
- Some students or staff may be unable to use alcohol-based hand sanitizers for health reasons therefore they must be permitted to wash their hands with soap and water.
- OLMCA has purchased hand sanitizer dispensers to be placed around the school.
- Students and staff will sanitize their hands upon entering the building at arrival. Students and staff will also be required to sanitize/wash their hands at the following times:
 - When entering the classroom
 - Before and after lunch or snack
 - After recess/gym
 - Regularly scheduled intervals throughout the day in their homeroom
 - After using shared objects

- After using the restroom
- After helping a student with toileting
- After sneezing, wiping or blowing nose, or coughing into hands
- Anytime the hands are visibly soiled

Respiratory Hygiene (As per New York State guidelines)

The COVID-19 virus spreads from person to person in droplets produced by coughs and sneezes. Therefore, it is important that students and staff cover their mouths or noses with a tissue when coughing or sneezing and dispose of the tissue appropriately.

- A supply of tissues and no touch/pedal trash cans will be available in each room when feasible. If no tissue is available, using the inside of the elbow (or shirtsleeve) to cover the mouth or nose is preferable to using the hands.
- Always perform hand hygiene after sneezing, coughing and handling dirty tissues or other soiled material.

3) Facility Cleaning and Disinfecting (As per New York State guidelines)

School wide cleaning must include classrooms, restrooms, cafeterias, libraries, playgrounds, and buses. The guidance provides a general framework for cleaning and disinfection practices. The framework is based on doing the following:

- Normal routine cleaning with soap and water will decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure.
- There will be a limitation of shared objects and supplies such as manipulatives and toys. All shared objects will be disinfected between each use.
- If a group of students is moving from one space to another (i.e. classroom to courtyard), all areas will be disinfected.
- Disinfection using US Environmental Protection Agency (EPA)-approved disinfectants against COVID-19. Where disinfectants are used, products should be registered with EPA and the NYS Department of Environmental Conservation (DEC). Frequent disinfection of surfaces and objects touched by multiple people is important
- When EPA-approved disinfectants are not available, alternative disinfectants can be used (e.g., 1/3 cup of bleach added to 1 gallon of water or 70% alcohol solutions). Do not mix bleach or other cleaning and disinfection products together. This can cause fumes that may be extremely dangerous to breathe in. Custodial staff will ensure that all disinfectants are out of the reach of children in a locked closet.
- Custodial staff will be provided with protective equipment such as gloves, eye protection, respiratory protection gear, and other appropriate equipment or protection.
- After cleaning, all spaces must be ventilated before students arrive.
- All cleaning and sanitation will be completed when students are not present.
- Schools must identify cleaning and disinfection frequency for each facility and area type; and
- Schools must maintain logs that include the date, time, and scope of cleaning and disinfection in a facility or area.

Prior to School Re-opening

- OLMCA has purchased a hydrofog for deep cleaning and sanitizing. Custodians and cleaning staff have been trained to use the devices.
- The Diocese of Brooklyn has scheduled a deep cleaning/sanitizing for all schools prior to re-opening.

Daily Cleaning

- Frequently touched surfaces, including lights, doors, benches, bathrooms, etc., will undergo cleaning with an EPA-approved disinfectant frequently, no less than daily.
Student desks will be wiped down with an EPA-approved disinfectant frequently, no less than daily.
- High touch surfaces will be cleaned and disinfected frequently throughout the day. Examples of high touch surfaces include:
 - Tables
 - Doorknobs
 - Light switches
 - Handles
 - Desks
 - Phones
 - Keyboards and tablets
 - Toilets and restrooms
 - Faucets and sinks
 - Playground
- OLMCA will maintain a log that includes the date, time, and scope of cleaning and disinfection in a facility or area.

Bathrooms

- Bathrooms will be disinfected by wiping down with CDC-approved cleaners at least 3-4 times per day by the custodial staff.
- Bathrooms will be thoroughly cleaned and sanitized during evening cleanings.

Nightly Deep Cleaning

- OLMCA will be cleaned nightly using the hydrofog.
- OLMCA will maintain a log that includes the date, time, and scope of cleaning and disinfection in a facility or area.
- All classrooms, hallways, and highly frequently areas will be cleaned using EPA approved disinfectants.

4) Protocols for Vulnerable Populations

The following groups are at increased risk for complications from COVID-19 and may need added or alternative provisions for social distancing. Students who have family members who are in high risk groups may also need to attend school remotely. Schools will need to make accommodations and be able to accommodate the needs of these students in the school community.

Persons in these groups should consult with their healthcare provider regarding prevention:

- Individuals age 65 or older;
 - Pregnant individuals;
 - Individuals with underlying health conditions including, but not limited to: chronic lung disease or moderate to severe asthma;
 - Serious heart conditions;
 - Immunocompromised;
 - Severe obesity (body mass index [BMI] of 30 or higher);
 - Diabetes;
 - Chronic kidney disease undergoing dialysis;
 - Liver disease;
 - Sickle cell anemia;
 - Children who are medically complex, who have neurologic, genetic, metabolic conditions; or
 - Children who have congenital heart disease are at higher risk for severe illness from COVID-19 than other children.
-
- OLMCA will provide **remote learning as an option for high-risk students**, first to be discussed with and approved by school administration. All parents of students in grades **Nursery-Grade 8** have been asked to fill out a survey and based on the information provided, remote learning access will be provided. Note that the instructors for remote learning will collaborate with OLMCA on-site teachers to ensure that comparable curriculum is offered. Option C will also be used by the remote learning instructor to communicate with parents. A separate communication soon will be sent to those parents who must opt for remote learning.
 - High-risk teachers will be made aware of additional protective equipment options as well as alternative assignments.

5) **Mental Health, Behavioral, and Emotional Support Service and Programs**

- An Advisory Committee has been created to support the social-emotional needs of all students. The Advisory Committee consists of Mrs. Jackie Sekunda, PDHP guidance counselor, Mrs. Jessica Orlov, Ms. Jessica Altieri, Ms. Jessica Russo, and Mrs. Lisa Roy. The role of the Advisory Committee is to
- Educating staff, parents, and students that identify mental health needs.
- Promote and design lessons that promote social-emotional learning competency and building resilience.
- Provide staff members with opportunities to take part in wellness programs and virtual spiritual retreats.

- Prior to the re-entry of students, invite the staff into the building to talk about differences, losses, and newness of preparation for teaching and learning.
- Survey staff regularly and ask for their needs.
- Support access to mental health and trauma supports for adults in the school community.
- Ensure that students and families have access to school-based mental health support.
- Ensure the integration of the Catholic faith in all lessons for Nursery, K-8.

For students as per New York State guidelines:

- Consider a prolonged orientation or transition period to support the social and emotional well-being and resiliency of students before beginning to phase in academic content. Encourage connection, healing, and relationship-building.
- Use community-building circles to ensure all voices can be heard.
- Foster increased resiliency for students to help prepare them for the possibility of additional transitions between in-person and remote learning.
Create safe, supportive, engaging learning environments that nurture students' social and emotional learning.

SECTION 5 : MONITORING AND REPORTING SICK STUDENT AND STAFF MEMBERS

1) General information

To ensure the safety of all students and staff, OLMCA has designated a “Mother Mary” room (isolation room) where students and staff with Covid-19 symptoms are to be placed while they await pick-up and safe exit from the school building. As per Department of Health guidelines, this room must not be the nurse’s office, but on the same floor. The “Faculty Room” will be the “Mother Mary” room. When in use, it will be occupied by a school staff member (Ms. McCann) wearing full PPE, with external ventilation increased within the area of isolation so as to encourage air flow.

The school nurse and principal will be responsible for all monitoring of Covid-19 symptoms.

Administration and teachers will monitor throughout the day for signs of illness. Symptoms potentially include the following:

- Fever or chills (100°F or greater);
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting

- Diarrhea

In the event a student or staff member displays these symptoms, the following must take place:

- Students are sent to the nurse's office. Students displaying signs of Covid-19 will be moved to the "Mother Mary" room. Students will wear a face mask until they are picked up by their parents.
- Staff will be asked to leave the building and report their symptoms to a medical professional.
- All areas accessed by the sick individual will be closed off until a thorough cleaning has taken place.
- The "Mother Mary" room will not be utilized for 24 hours. After 24 hours have passed, the cleaning company and/or custodians will clean the affected area. The custodians will wear the appropriate personal protective equipment and ensure there is proper ventilation.
- Sick staff members and students will not be allowed to return to school until they have met the CDC criteria to discontinue home isolation for Covid-19 and non-Covid-19 related illnesses, which includes three days with no fever, improved symptoms, and 10 days have passed since the symptoms first appeared.
- Parents are required to call or email Ms. Hinkson to report their child absent.

2) Health and Safety Measures: Monitoring and Containment

General Information

- Administration, faculty, staff and students will be reminded to stay home if they feel ill.
- Administration, faculty, staff and students will be reminded to stay home if they were within less than six feet for a prolonged period of time with a person with COVID-19.
- Training will be provided to all administration, faculty and staff on recognizing the signs and symptoms of COVID-19 and what to do if a child or adult are displaying symptoms.
- Information will be provided to parents on the signs and symptoms of COVID-19 in children.
- Schools will ensure that any personnel performing in-person screening activities, including temperature checks, are appropriately protected from exposure to potentially infectious individuals entering the facilities. Personnel performing screening activities should be trained by employer-identified individuals who are familiar with CDC, DOH, and OSHA protocols.
- Screeners will be provided and use PPE, which includes at a minimum, an acceptable face covering or mask, and may also include gloves, a gown, and/or a face shield.

3) Health Screening Processes

Temperature Checks

It is the recommendation that parents take their child's temperature **every day** before leaving for school. ***If the child's temperature is 100.0 degrees or higher***, the child should remain home and see a doctor.

Temperature screening and screening questions as outlined in the NYS Guidance for In-Person Instruction at Pre-K–Grade 12 Schools during the COVID-19 Public Health Emergency will be taken as each staff member and student enters the building:

- Persons who have fevers of **100.0 degrees Fahrenheit or above or who are exhibiting other signs of illness** shall not be admitted to the school.
- The nurse will conduct the screening. If the nurse is not present or is unable to conduct the screening, trained school personnel will be designated to do so.
- With multiple entrances and to avoid gatherings and enhance social distancing designated trained school personnel will be at each entrance to conduct the daily temperature check.
- We will not keep records of student, faculty, staff, and visitor health data (e.g., the specific temperature data of an individual), but we will maintain records that confirm individuals were screened and the result of such screening (e.g., pass/fail, cleared/not cleared). (FERPA)

Health Screenings

- Screening is strongly recommended to be conducted remotely (e.g., by electronic survey, digital application, or telephone, which may involve the parent/legal guardian), before the individual reports to school, to the extent possible; or may be performed on site at the school.
- Remote screening will be coordinated to identify individuals who should not go to school and will be referred to their health care provider for further evaluation and COVID-19 testing.
- On-site screening will be coordinated in a manner that prevents individuals from intermingling in close or proximate contact with each other prior to completion of the screening
- Screening for all students, faculty, staff, will be completed using a questionnaire that determines whether the individual has:
 - knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19;
 - tested positive through a diagnostic test for COVID-19 in the past 14 days;
 - has experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days; and/or
 - has traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days.
- We have in place a health screening practice for unscheduled visitors (e.g., members of the public allowed to use school grounds).

We will require individuals to immediately disclose if and when their responses to any of the questions, changes, such as if they begin to experience symptoms, including during or outside of school hours.

School Monitoring Symptoms and Signs of Illness

School Personnel will monitor staff and students throughout the day for signs of illness. Symptoms potentially include the following:

- Fever of 100.0 degrees Fahrenheit or higher
- Cough
- Stuffy nose
- Chills
- Shortness of breath/difficulty breathing

- Loss of taste or smell
- Congestion/runny nose
- Nausea/vomiting/diarrhea
- Muscle/body aches
- Fatigue
- Sore throat
- Headache

4) Procedures for Positive Screening of COVID-19 Symptoms at School

Any individual who screens positive for COVID-19 exposure or symptoms, if screened at the school, must be immediately sent home as outlined below with instructions to contact their health care provider for assessment and testing.

- We will immediately move students who are exhibiting COVID-19 symptoms to the Isolation room (“Mother Mary”) where they will be monitored while they await pick-up and safe exit from the building.
- Isolation Rooms when in use, will be occupied by a school staff member wearing full PPE, with external ventilation increased within the area of isolation so as to encourage air flow (windows opened, non-mechanical ventilation disabled).
- Administration, faculty or staff will be discreetly asked to leave the building immediately and to report their symptoms to a medical professional.
- Schools and maintenance personnel will be required to close off and restrict the areas accessed by any sick individual or any individual exhibiting symptoms.
- The Isolation Room, or any room or area occupied by sick or symptomatic individuals, will not be reopened or utilized until cleaning and disinfection have taken place in an acceptable and prescribed manner following the CDC prescribed guidelines.
- We will wait twenty-four (24) hours before custodians clean and disinfect the Isolation Room
- Staff members tasked with cleaning the affected areas must wear appropriate personal protective equipment and arrange for optimal ventilation conditions during the cleaning process.
- We will advise sick staff members and students not to return to school until they have met the CDC criteria to discontinue home isolation for COVID-19 and non-COVID-19 related illnesses, which includes three days with no fever, an illustration that symptoms have improved, and ten (10) days elapsed since the symptoms first appeared.
- School leaders will monitor staff absenteeism as well as present symptoms or types of illness among students and staff to guide decision-making and next steps.
- All quarantine orders issued by the federal, state, and local government directives must be followed by students, faculty, and staff.

Reporting a Positive COVID-19 Case

- Principal will immediately notify Tom Chadzutko and Joan McMaster in writing with all relevant details of any confirmed COVID-19 case.
- Principal will notify the state and local health department about the case if diagnostic test results are positive for COVID-19 and follow the state and local health department guidance on notification and for next steps.
- Principal must then distribute this notification to school staff members and families once approved by the Office of the Superintendent. No identifying information will be used in any communications regarding the individual who may be symptomatic
 - Principal will coordinate with maintenance staff to ensure compliance with CDC disinfection procedures and timelines guidance,
 - Schools will follow all health department directives on school closures, because of COVID-19.
 - The school will decide, in consultation with the local health department(s), about the requirements for determining when individuals, particularly students, who screened positive for COVID-19 symptoms can return to the in-person learning environment. This returning to learning requires a written note of medical clearance from a licensed NYS health care provider, proof of a negative COVID-19 testing after having no fever for three days, and symptom resolution, or if COVID-19 positive, medical release from isolation.
 - In keeping with HIPAA law, at no time should the identity of the individual, who is COVID-19 positive, be revealed. The school will take extreme and extenuating measures to protect the identity of the individual. This is a critical violation of a person's civil rights, and appropriate action for the failure to do so could result in disciplinary action up to and including termination.

PLEASE NOTE: This Plan is subject to change according to state and local health agencies.

5. Procedures and Response to Confirmed Positive Tests Among Staff and Students

General Information

- If a student or staff member tests positive, the school will work in conjunction with the Department of Health. Administration will notify the Office of the Superintendent.
- Email communication will be distributed to the school community. No identifying information will be used regarding the individual who may be symptomatic.
- The classroom or areas exposed will be immediately closed and students and the teacher will be moved to an alternate classroom location. Cleaning and disinfection will be performed.
- If the person was in the school building without a face mask or large areas of the school were exposed to the person, short-term dismissals may be required to clean and disinfect larger areas. This decision will be made in concert with the local public health department.
- Classmates will be closely monitored for any symptoms. Additional temperature and symptom checks will be performed throughout the school day.
- Parents should check the student's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.0 or above should stay home and consider COVID-19

testing if no other explanation is available. Parents should ask their children or monitor for any cough, congestion, shortness of breath, or gastrointestinal symptoms every morning. Any positives should prompt the parent to keep the student home from school and seek out testing.

Responding to Student/Staff Exposure to Positive Cases

- All incidences of student/staff exposure to COVID-19 will be reported to the school nurse.
- Parents are expected to inform the school immediately if a student or family member tests positive for COVID-19.
- In the event that an immediate family member living in the same household as a student or staff member tests positive, that student/staff member will be required to quarantine for 14 days after the confirmed case is afebrile and feeling well (if case is symptomatic) or after the case's test date (if case is asymptomatic), per the Department of Health.
- Student or staff exposure to positive cases outside their immediate household should be reported to the school nurse and will be evaluated on a case-by-case basis.

Procedures for Students in Quarantine

- Students who are required to be quarantined due to a positive COVID case or exposure to a positive COVID case will have the opportunity to participate in distance learning.

Return to school

- Individuals who are Covid-19 positive may only return after providing a note of medical clearance and **two** negative Covid-19 test results after they are without fever for three days. **In compliance with HIPPA, at no time will the identity of the individual be revealed.**
- OLMCA must follow CDC guidance for allowing a student or staff member to return to school after exhibiting symptoms of COVID-19. If a person is not diagnosed positive by a healthcare provider (physician, nurse practitioner, or physician assistant) with COVID-19 they can return to school:
 - Once there is no fever, without the use of fever reducing medicines, and they have felt well for 24 hours;
 - If they have been diagnosed with another condition and has a healthcare provider written note stating they are clear to return to school;
 - If a person is diagnosed with COVID-19 by a healthcare provider based on a test or their symptoms or does not get a COVID-19 test but has had symptoms, they should not be at school and should stay at home until;
 - It has been at least ten days since the individual last had symptoms;
 - It has been at least three days since the individual has had a fever (without using fever reducing medicine); and
 - It has been at least three days since the individual's symptoms improved, including cough and shortness of breath.

6. COVID-19 Testing (From NYS Guidelines)

It is strongly recommended that schools comply with CDC guidance and not conduct COVID-19 testing or require testing or antibody testing of students or staff members. The decision of whether a test needs to be conducted should be determined by a healthcare provider or the local department of health. CDC Interim Considerations for K-12 School Administrators for SARS-CoV-2 Testing

Schools will identify who in the community is responsible for referring, sourcing, and administering testing (e.g., local health department testing site, physician offices, hospital system) particularly in the event that large-scale testing at the school is needed.

7. Contact Tracing

Contact tracing is a public health function performed by local public health departments to trace all persons who had contact with a confirmed case of COVID-19. This allows public health officials to put in place isolation or other measures to limit the spread of the virus. We will cooperate with state and local health department contact tracing. When required, we will assist public health departments in knowing who may have had contact at school with a confirmed case by:

- Keeping accurate attendance records of students and staff members
- Ensuring student schedules are up to date;
- Keeping a log of any visitors which includes date, time and where in the school they visited; and
- Assist local health departments in tracing all contacts of the individual at school in accordance with the protocol, training, and tools provided through the New York State Contact Tracing Program. This does not mean schools are required to have staff members take the contract tracing program. Questions should be directed to the local health department.
- Confidentiality will be maintained as required by federal and state laws and regulations. School staff will not try to determine who is to be excluded from school based on contact without guidance and direction from the local department of health.

SECTION 6: CLASSROOM/SCHOOL CLOSURES DUE TO CONFIRMED COVID CASES AND DISTANCE LEARNING

1) Closure Triggers and Operational Activity

One confirmed case:

- *Close Classroom.*
- *Classroom remains closed for 14 days.*
- *Students and staff in close contact with positive case self-quarantine for 14 days.*
- Students will participate in distance learning using Google Classroom as the main platform.
- Information will be communicated to the families.

- In accordance with state and local laws and regulations, school administrators will notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA).
- Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms, and follow CDC guidance if symptoms develop.

At least two cases linked together in school, same classroom:

- ***Close Classroom.***
- ***Classroom remains closed for 14 days.***
- ***Students and staff in close contact with positive cases self-quarantine for 14 days.***
- Students will participate in distance learning using Google Classroom as the main platform.
- Information will be communicated to the families.
- In accordance with state and local laws and regulations, school administrators will notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA)[external icon](#).
- Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms, and follow CDC guidance if symptoms develop.

At least two cases linked together in school, different classrooms:

- ***Close school.***
- ***Classrooms of each case remain closed and quarantined, additional school members are quarantined based on where the exposure was in the school.***
- Students will participate in distance learning using Google Classroom as the main platform.
- Information will be communicated to the families.
- In accordance with state and local laws and regulations, school administrators should notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA)[external icon](#).
- Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms, and follow CDC guidance if symptoms develop.

2) Communication and Learning via Distance Learning Due to Closure

Types of Learning Definitions

- ***Full Instructional Return with Social Distancing (Five Days)***
 - Instruction that takes place with students in attendance at the school building with social distancing guidelines in place.
- ***Distance Learning (Parent Request)***

- Instruction that takes place outside of the school building while the students are not in attendance at the school.
- Students will participate in a full schedule
- *Hybrid model*
 - A combination of in person and remote learning.

Creating year-long plans to facilitate more meaningful, interdisciplinary units that can be delivered face to face or remotely.

Curriculum mapping

- In developing a curriculum map, we will focus on themes and essential questions.
- Incorporation of NYS learning standards and skills.
- Teachers will integrate instructional strategies for remote/hybrid learning in all of their plans.

Ways to implement

- Done in teams, by grade band
- Teachers will consider learning gaps when unit and lesson planning.
- Unit Plans should incorporate the tech tools and learning platforms (Google Meets, Zoom, Freckle, Class Dojo etc.), which could be used to implement lessons.
- Common planning time should be provided to allow teachers the opportunity for collaboration.

Instructional Strategies to be incorporated in Synchronous and Asynchronous Planning

The Workshop Model

- Lessons will always include a direct teaching, guided practice and independent practice via Google Meets.
- Lessons will include videos, models, authentic examples, etc.

Ways to Implement

- Using the Google platform, teachers will create “teams” of students to work together.
- The balance of synchronous/asynchronous will be maintained.
- Differentiation of content, process and product will be addressed.
- The learning goal must be identified.
- Instructional strategies will include practices such as: Conferencing, Think/Pair/Share, peer partnering, debates, role playing, discussions, conferencing, inquiry-based questioning, reports, essays, projects, videos, etc.

Sample Student Schedules are On the Following Pages

Sample Kindergarten Schedule					
8:30am-9am	Morning Mtg/ Religion	Morning Mtg/ Religion	Morning Mtg/ Religion	Morning Mtg/ Religion	Morning Mtg/ Religion
9am-10:30am	Blended ELA Instruction*	Blended ELA Instruction	Blended ELA Instruction	Blended ELA Instruction	Blended ELA Instruction
10:30am-11am	iReady Literacy work	iReady Literacy work	iReady Literacy work	iReady Literacy work	iReady Literacy work
11am-12n.	Blended Math Instruction	Blended Math Instruction	Blended Math Instruction	Blended Math Instruction	Blended Math Instruction
12.-12:30	Lunch	Lunch	Lunch	Lunch	Lunch
12:30pm-1pm	iReady Math work	iReady Math work	iReady Math work	iReady Math work	iReady Math work
1pm-1:45pm	SEL/Art/Music	SEL/Art/Music	Professional Development (collaborative planning, workshops, etc.)	SEL/Art/Music	SEL/Art/Mus ic
1:45pm- 2:30pm	Blended Science or Social Studies Instruction**	Blended Science or Social Studies Instruction**		Blended Science or Social Studies Instruction**	Small group Enrichment Activity

Sample Student Schedules

Sample Schedule for Grades 1-5					
8:30am-9am	Religion	Religion	Religion	Religion	Religion
9am-11am	Blended ELA Instruction plus iReady Literacy work	Blended ELA Instruction plus iReady Literacy work	Blended ELA Instruction plus iReady Literacy work	Blended ELA Instruction plus iReady Literacy work	Blended ELA Instruction plus iReady Literacy work
11am-12n.	Blended Math Instruction	Blended Math Instruction	Blended Math Instruction	Blended Math Instruction	Blended Math Instruction
12-12:45	Lunch	Lunch	Lunch	Lunch	Lunch
12:45pm-1:30pm	Blended Social Studies	Blended Social Studies Instruction	Professional Development (collaborative planning, workshops, etc.)	Blended Social Studies Instruction	Blended Social Studies Instruction
1:30pm-2:15pm	Blended Science Instruction	Blended Science Instruction		Blended Science Instruction	Blended Science Instruction
2:15pm-3pm	SEL/Art/Music/ iReady Math work	SEL/Art/Music/ iReady Math work		SEL/Art/Music/ iReady Math work	SEL/Art/Music/ iReady Math work

Sample Schedule for Middle School

8:30am-9am	Religion	Religion	Religion	Religion	Religion
9am-10:45am	Blended ELA Instruction*	Blended ELA Instruction	Blended ELA Instruction	Blended ELA Instruction	1-1 student conferences or Independent Student Activity
10:45am-11am	Break	Break	Break	Break	Break
11am-12n.	Blended Math Instruction	Blended Math Instruction	Blended Math Instruction	Blended Math Instruction	Blended Math Instruction
12-12:45	Lunch	Lunch	Lunch	Lunch	Lunch
12:45pm-1:30pm	Blended Social Studies Instruction	Blended Social Studies Instruction	Professional Development (collaborative planning, workshops, etc.	Blended Social Studies instruction	Blended Social Studies Instruction
1:30pm-2:15pm	Blended Science Instruction	Blended Science Instruction		Blended Science Instruction	Blended Science Instruction
2:15pm-3pm	SEL/Art/Music	SEL/Art/Music		SEL/Art/Music	SEL/Art/Music

PLEASE NOTE: Re-Opening Plan is subject to change to comply with new regulations promulgated by state and local health agencies.